***Privacy Policy –***

***Hawke’s Bay Debating Competition***

**Intent:** This document has been produced in light of the increased use of technology that is used in teaching and learning today. It is often beneficial to both the student and the teacher to be able to record debates and adjudication in order to reflect on the practice and learn from it. However, we must also protect the rights of the student and teacher in the process. This is an issue that has emerged on a national level and HBETA wish to put some guidelines in place to ensure we are behaving in a safe manner.

***Policy***

* If any party wishes to record a debate, audio or video, they must first gain permission from all parties present. This includes those debating, supervising, observing and adjudicating.
* The purpose of the recording must be stated, and the recording should not be used for any other purpose.
* If the recording is going to be shared publically in any way (eg. Sharing with a class or posting to a wiki or similar Internet site) at all, then all consents must be given in writing.
* The privacy policy of all schools involved must be complied with at all times.