**Minutes of**

**HBETA Meeting**

**Thursday 4 July 2013**

**@ Havelock North High School**

Welcome to all.

Thanks to host school:Havelock North High School/ John Bird & Department

A special welcome to Rod Dowling (A function will be held at the conclusion of this meeting to acknowledge Rod’s retirement, his lengthy HBETA membership; and his significant contribution to our subject area.)

Apologies received from:

* Caron Taana (Hukarere)
* Peter Fry and department (William Colenso)
* William Barnes (Te Ara Hou)
* Jo Morris and department (Karamu High School)
* Lindy Balfour (St John’s College)

Minutes of previous meeting:

* No amendments.
* Moved that the minutes, as circulated, are a true and accurate record: Radne Adern/ John Bird/ Carried

No Matters Arising

No correspondence

Agenda Items:

* NZATE Conference 2013 @ Karamu High School, 17-19 July - Brief update from Moira: Going well. Make sure you’ve enrolled for your workshops. Bring cash for mini Farmers’ Market on the Thursday. NZATE Resources will be available and there will be trade displays so bring your order books.
* Those who put their names down to help have now been contacted. Thanks to those who have responded. Thanks also to those who are running workshops.

General Business:

* John Bird gave a HBETA subscription update: Subscription invoices will be posted at the beginning of Term Three. The cost will be the same as in 2012.
* Feedback from Mary-Anne Blair on Level 3 PD for next meeting (NGHS to host). She has not received any suggestions as yet. Team Solutions might be worth contacting. Any other thoughts on who might be a suitable person to run such PD to Mary-Anne please.
* John McKenzie Poetic Writing Competition. Moira will send out details at the beginning of Term 3 and likely cut-off will be the end of Term 3.
* Marty Schofield spoke about the success of the Hawke’s Bay Writers’ Festival workshop. She drew our attention to the fact that the following writers are local and would all be quite happy to run workshops in local schools: Anna Mackenzie, Adele Broadbent, Aaron Topp & Mary-Anne Scott. She said we could either contact these writers directly or go through the Book Council.

Date and venue of next meeting:

* Napier Girls’ High School
* This will be an AGM

Meeting Closed: 4.20pm