**HBETA meeting minutes Held at Napier Girls’ High School**

6th April 2017

Present: Karen Beaumont, Amy Price, Karen Bain, John Bird, Mel Fowler, Mandy Johnson, Julie Knowles, Catherine Blomkamp, Jenny (HCS), John Read, Rachel Read, Will (Tamatea), Steven Kennedy, Heather (HNHS), Gordon Lee, Emma Dolley, Karen (HBHS), Rachel Sweetapple, Cath Brady, Greg Semmens, Anne (THS), Jenny Wright, Holly Forman, Clancy (KHS), Hamish (THS), Emma (NBHS), Jay (Iona), Anna Upton, Judith Findlay, Mariana (student teacher),  William (HNHS)

Apologies: Zanita (HCS)

**Meeting opened at 4.30pm**

AGM

1. Chairperson’s report: (loaded on the HBETA Wiki)
   1. Lucky to have association in HB - a lot of other regions do not have one
2. Treasurer's report discussed
   1. Big Day Out money well spent
   2. Cf last year - increased profit
   3. PD at NGHS was paid by Principals Association
   4. Motion to accept financial report Mandy Johnson seconded- unanimously accepted
   5. Motion to maintain current membership Melanie Fowler seconded- unanimously accepted
3. Re election of offices
   1. Chairperson - Heather elected unopposed
   2. Treasurer - Karen re-elected unopposed
   3. Secretary - Zanita re-elected unopposed
4. Debating
   1. Lisa Jane Iona running Y9
   2. Amy R Woodford Y10
   3. Mandy Jardin Y11
   4. Judith Findlay Y12-13
   5. Sam - Russell McVeagh happy to come back and do PD for staff and/or students
   6. Russell McVeagh encouraging of HB debating - development squad named
   7. Positive feedback this year - quality and knowledgeable adjudicators and ran smoothly
5. Previous Year’s Debating Co-ordinators
   1. A big thank you to:
      1. Lindy
      2. Gwenda
      3. Rachel
      4. Stephen
      5. Nicola
6. Future Of HBETA
   1. Numbers have been dwindling with meetings at the end of terms
   2. Motion to move meetings to be the second of term - seconded Mandy Johnson. Unanimous
   3. Proposal to create data-base of all English teachers - Amy to create google form and possible Facebook page.
7. Subject specific PLD - Jo Morris President of NZATE
   1. Collective confusion - March meeting letter written to express concern about PLD sent to ministers
   2. Response expressed surprise - there was still subject specific PLD but uncertainty about how to apply for it and from where.
   3. TRCC - sent survey - Government has commissioned them to find out needs. Unsure if they will then provide the service.
   4. Jo’s advice: if literacy is a COL goal, ensure that secondary English has a voice
   5. Question: Can we apply for funding through the Ministry for application funding? Amy’s reply: Yes, however, all applications for subject specific PLD so far have been declined.
   6. NZATE continuing to ask questions to seek clarification
8. Proposal for HoD PLD - new and aspiring English HoD’s - Very effective in Auckland (for any HoD) Cynthia and David ran, positive networking opportunities also
   1. Cynthia still works for Team Solutions but not fund by Govt. anymore
   2. Fund Team Solutions once a Term - NZATE and HBPA (maybe $1000) would contribute. Estimated $7-8000. Have a user pays component
   3. Lots of new HoD’s in the region - how can we fund this? User pays? HBPA? Would HBETA considering contribute? - Positive feedback, in theory HBETA supportive
   4. Hawke’s Bay Principal’s Association has agreed to contribute $1,000 toward the PLD. It is proposed that HBETA match this.
   5. Get an indication of how many would like to be involved and agreement from schools to finalise budget
   6. Motion that HBETA would supportive of contributing to funding for PLD for HoD’s and aspiring HoD’s  run by Team Solutions - Seconded by Morag/ Unanimously accepted
9. Conference
   1. Scholarships on offer
   2. Does HBETA want to send someone? Cost $700. What about partial scholarship? Requirement that recipient
   3. Motion: That the HBETA provide a partial scholarship $350 to attend 2017 conference if the agree to feedback to the association and provide resources
   4. Google form to be sent for applications. Random draw to select if more than one applicant.
10. John McKenzie
    1. Website to be updated
    2. 20th September deadline
    3. Prose and poetry categories
    4. Haiku submissions - accept series of haikus?
    5. Set min line length?
    6. We don’t want another category.
11. General Business
    1. Shakespeare festival NBHS hosting despite not entering teams - any other school to host instead? Iona may be interested in coaching.
12. Jo Morris presentation
    1. Supporting writing in schools - The Write Coach
13. Hosts for next meetings:
    1. Term 2 Karamu
    2. Term 3 Iona
    3. Term 4 CHB

**Meeting closed 5:37pm**